

Order No. 22
of the Rector of the West Pomeranian University of Technology in Szczecin
of 22 February 2021

on the introduction of the policy of open access to scientific publications
at the West Pomeranian University of Technology in Szczecin

Pursuant to Article 23 (1) and (2) (2) of the Act of 20 July 2018. Law on Higher Education and Science (consolidated text Journal of Laws of 2020, item 85, as amended) in connection with § 8(1) of the ZUT Statutes, it is ordered as follows:

§ 1.

The Policy on open access to scientific publications at the West Pomeranian University of Technology in Szczecin, annexed to this Order, is hereby introduced.

§ 2.

The Ordinance comes into force on the day of its signing.

Rector

Professor Jacek Wróbel, PhD, DSc

Policy on open access to scientific publications at the West Pomeranian University of Technology in Szczecin

Aiming to take full advantage of the opportunities offered to the scientific community by the development of digital technologies, and wishing to ensure that everyone has access to knowledge without restrictions that are not necessary, taking into account the benefits of extensive collaboration and knowledge sharing, aiming to avoid repetition of work already done, and guided by the principles of transparency, the following open access policy is introduced at the West Pomeranian University of Technology in Szczecin.

§ 1.

The Open Access Policy, hereinafter referred to as the 'Policy', applies to the following scientific publications in which ZUT is stated as the affiliation:

- (a) publications in scientific journals,
 - b) publications in peer-reviewed conference proceedings,
 - c) scientific monographs and chapters in scientific monographs,
 - d) doctoral dissertations,
- hereinafter referred to as "publications".

§ 2.

The Policy adopts the following definitions of terms:

- 1) repository - an IT tool for depositing, storing and making available online scientific publications;
- 2) open access - making a publication available on the Internet in a way that allows anyone to use it free of charge and without technical restrictions, which may be combined with the granting of a free licence to the publication;
- 3) free licence - a gratuitous, non-exclusive, territorially unlimited licence enabling, in principle, the free use of a publication for any purpose and its dissemination in any manner, subject to compliance by the licensee with limited obligations, primarily to provide information about the author and the licence granted; in particular, free licences are any version of the following Creative Commons licences: CC0, CC-BY and CC-BY-SA.

§ 3.

The Policy does not affect the obligations arising from the Rules for the Management of Intellectual Property Rights and Commercialisation at the West Pomeranian University of Technology in Szczecin, and in particular the obligation of Authors to distribute scientific works in a manner that will not lead to the deprivation of legal protection for other creative results (e.g. the possibility of obtaining a patent for the invention described in the work).

§ 4.

The Policy applies to employees and doctoral students of ZUT, as well as other persons with whom ZUT has entered into an agreement providing for the application of the Policy.

§ 5.

1. The author shall endeavour to provide open access to the publication. In making the publication available in this way, the author shall, as far as possible, grant a free licence.
2. The fulfilment of the obligation set out in paragraph (1) may consist in having the publication published by a publisher who shall ensure open access to it. If possible, the author shall ensure that the publication is also made available in the ZUT Repository.
3. The fulfilment of the obligation set out in paragraph 1 may consist in making the publication, the final version of the publication, possibly the author's version or a version authorised by the publisher's policy, available on an open access basis only in a repository. Where possible, this should be the ZUT Repository. If the publication is deposited in another repository, the author will, if possible, ensure that it is also available in the ZUT Repository.
4. Rules for depositing publications in the ZUT Repository and the manner of making them available are defined in the Rules and Regulations of the ZUT Repository approved by the Rector.
5. The public availability referred to in paragraph 1 shall be ensured as soon as possible after the work is accepted for publication.
6. Authors of publications are advised to agree on the fulfilment of the obligation indicated in paragraph 1:
 - a) with publishers and other users of the publication (e.g., organisers of scientific conferences), including the granting of non-exclusive licences for the publication, which shall not contain provisions limiting or excluding the possibility of performing the obligation indicated in paragraph 1;
 - b) with the co-authors of the publication (in the case of co-authored works), as well as with the authors of original works (in the case of works constituting an elaboration, e.g., a translation of already existing publications).

§ 6.

Scientific publications published by ZUT Publishing House are made available in open access, using free licences:

- a) after the lapse of 12 months from the publication of the work, or
 - b) when the print run is exhausted
- unless a shorter period is agreed between the University Publishing House and the author.

§ 7.

1. The Rector shall appoint an Open Access Coordinator at ZUT.
2. The tasks of the Open Access Coordinator shall include:
 - a) coordinating work related to the creation, maintenance, and development of open access infrastructure at ZUT,
 - b) advising on best practices in line with the Policy,
 - c) educating the recipients of the Policy on open access to publications,
 - d) monitoring the implementation of the Policy and reporting to the Rector on the implementation of the Open Access Policy by the end of March each year.

§ 8.

1. The immediate supervisor of a newly employed ZUT employee is obliged to familiarise him/her with the Policy.
2. The rules set out in the Policy shall apply to publications published after the entry into force of this Policy.